



# Quinte Christian High School

Wallbridge Loyalist Rd. RR#2, Belleville, ON, K8N 4Z2 613 968-7870

## TUITION BURSARY APPLICATION - CONFIDENTIAL

**Please read the Tuition Bursary Policy on the reverse side of this form before proceeding.  
Form must be filled out in full in order to be considered!**

Name: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Number of Children \_\_\_\_\_

Please check if you have Children in Christian Elementary School

Please check if you have applied for a Tuition Bursary with this school as well

Full Tuition for the 2011/12 school year is \$12,200. For two parent families tuition may not be reduced to less than 66% (\$8,052) of the annual tuition and for single parent families not less than 50% (\$6,100) of the annual tuition.

1. How much Tuition are you able to pay: \_\_\_\_\_ Bursary Requested: \_\_\_\_\_

2. How will you be making your payments?

Check  one:  Lump Sum or  12 monthly payments or  10 monthly payments

3. Monthly Income and Expenses (please fill out in full, in order to be considered):

| Monthly Net Income                        | Monthly Expenses             |
|---|------------------------------|
| Monthly Employment (after deductions):    | Mortgage/Rent:               |
| Investments:                              | Vehicle(s):                  |
| Family Support:                           | Property Tax:                |
| Monthly Business Income (after expenses): | Consumables:                 |
| Monthly Child Tax Credit:                 | Insurance & Utilities:       |
| Other:                                    | Church:                      |
|   | Elementary Christian School: |
|   | Other (Specify) _____ :      |
| <b>Total:</b>                             | <b>Total:</b>                |

4. Why do you feel your family requires a tuition bursary? Please explain: \_\_\_\_\_

5. Do you agree to continue to donate to the Tuition Bursary Fund after your children have graduated? \_\_\_\_\_

**PLEASE CHECK  TO CONFIRM THAT YOU HAVE READ AND UNDERSTAND THE FOLLOWING:**

After Finance Committee approval of your Bursary an Alternative Payment Schedule will be mailed to you and must be signed and returned to the school by August 15<sup>th</sup> in order for your student to begin school.

Educational Services may be suspended if tuition is in arrears or if one half of tuition is not paid by Feb.1<sup>st</sup>.

**Membership** – Please be aware that a \$100 membership fee per individual member (per parent) will be directed you're your tuition and will be receipted separately from tuition. **This fee is not *in addition to* tuition, but is included. To secure voting privileges, this amount must be paid prior to the Membership Meeting.**

In the event that a student withdraws from QCHS during the school year, due to the request of the parents or the school administration, a minimum of **\$2500 is non-refundable** plus the remaining tuition prorated by the number of months the student attended school.

**I have read, understand and agree to the above information:**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Please return Tuition Bursary Application to the school "Att. Laura Vink" before June 15, 2011.**

*Parents are expected to issue monthly cheques or arrange for monthly automatic withdrawal so that regular payments are received.*



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### Tuition Bursary Fund (TBF) Policy

1. The TBF is established to fulfill the school community's obligation to the students.
2. Tuition Bursary is a short-term assistance program, not a long-term solution. A yearly review of the family's financial situation will be conducted. Ideally TB will be a temporary measure to help a family through a difficult time.
3. Payments from the TBF will be made:
  - On the basis of approved applications for tuition assistance by the Finance committee.
  - On the basis of first come-first served, if there are excess applications over budget allowance.
4. Parents wishing tuition assistance should:
  - Apply to enroll their child/ren by the prescribed date and should indicate that they require tuition assistance.
  - Fill out an application for TB on the prescribed forms including all financial disclosure and submit it to the Financial Assistant before June 15th.
  - The Financial Assistant, in consultation with the Treasurer will present the applications to the Finance Committee for assessment using the utmost discretion and confidentiality.
5. In exceptional circumstances, tuition paying parents or assignees who
  - a) Are responsible for the tuition of students at QCHS, and who
  - b) Successfully demonstrate financial need,

may have their tuition reduced in accordance with their financial need. Unless reviewed and approved by the Board as recommended by the Finance Committee at no time is tuition reduced to less than 66% of the annual tuition for two-parent families and 50% for single parent families.

***Your Tuition Bursary Application must be handed in before June 15<sup>th</sup> in order to be given equal consideration. All forms handed in after this date will only be approved if funds are still available. You must register your child first in order to be considered for tuition bursary. No Bursaries will be approved before June 15<sup>th</sup> for the following school year.***

**Please return Tuition Bursary Application to the school "Att. Laura Vink" before June 15<sup>th</sup>.**

*After bursary approval an Alternative Payment Schedule will be sent to you for your signature. A signed copy of this form must be returned to the school in order for your child(ren) to start school. Parents are expected to issue monthly post-dated cheques or arrange for monthly automatic withdrawal so that regular payments are received.*